

## **Name of the Department : UG Department of Public Administration**

(Give separate information for each subject if Department offers more subjects)

Name of the Subject - 1 : - **PUBLIC ADMINISTRATION**

Program outcomes of all Programs (UG and/or PG and/or Diploma) offered by the Department

Number of full time teachers in the subject teaching only UG courses : - 03

Number of full time teachers in the subject teaching only PG courses : -

Number of teachers teaching both UG and PG courses : -

### **Program Specific Outcomes of all Programs UG offered by the Department :**

#### **B. A. (Bachelor of Arts ) Public Administration**

**On completion of the program, B.A. Public Administration graduates will be able to:**

**PO 1:** As public administration is the soul of the system of government, the skills of this subject will be inculcated in the students for the empowerment of such system.

**PO 2:** Due to the principles, skills, knowledge and vision in public administration, political and administrative leadership will be developed in a participatory manner compatible with the development of the society.

**PO 3:** Decision making, research attitude, administration skills, efficient administration approach, usefulness of new theory will be inculcated in the students through public administration.

**PO 4:** Knowledge of the role of skilled administrators in achieving state goals, democratic system, welfare state, law and order and social development.

**PO 5 :** In order to develop the society and the nation along with Swahita, the government acquires knowledge about the use of civil rights and duties and available resources.

**PO 6:** With the knowledge of the government system working to solve various problems in the society, the approach of complementary innovation structure is developed for the development of the society.

**PO 7:** Knowledge of working nature, working method, efficiency, skills, law and role of administration working in the country.

**PO 8 :** The role of India's governance system in global comparisons known and the creation of a developed and capable administration is a daunting task.

**PO 9 :** Knowledge of local, state and central level governance structure will lead to qualitative knowledge for building good administrative and political leadership.

**PO 10 :** At the national and international level, the role of the administration for the sustainable development of the society and the environment will be known.

Course Outcomes of all Courses UG offered by the Department : -

**B. A. I Year**

**Semester : I st**

**1. Paper I : Basic Principles of Public Administration**

**On completion of the course students would be able to**

**CO 1.:** Understand Meaning, nature and scope will be studied in this course.

**CO 2 :** To provide knowledge of the new trends in public administration

**CO 3 :** To understand the relations of public administration with other humanities

**CO 4 :** The subject is introduced to comprehend the importance of Administration theory and practice. as well as Public Administration and private Administration, Public Private partnership ,civil society and sustainable development.

**B. A.I Year**

**. Paper II : District Administration**

**On completion of the course students would be able to**

**CO 1 :** To know District Administration.

**CO 2 :** To understand Structure and function of various Administrative offices of District Administration.

**CO 3 :** To provide knowledge of the Revenue Administration, Police administration and Judiciary system at district and taluka level.

**CO 4 :** In the present era, district is the basic territorial unit of administration in India. District administration is the total functioning of Government in a district level. In this paper focus on providing knowledge of district administration for the Students.

**B. A.II Year**

**Semester : III rd**

**Paper no. v ; Personnel Administration**

On completion of the course students would be able to

**CO 1 :** It will provide knowledge of Personnel Administration.

**CO 2 ; .** Explain the importance of human resources and their effective work in Administration

**CO 3 ; . Outline the principles of recruitment and the advantages and disadvantages of Direct & Indirect Recruitment**

**CO 4 ; . Analyse the key issues related to Promotion , Merit & Seniority principle etc.**

**B. A.II Year**

**Semester : III rd**

**Paper No.VI ; Rural Local Government**

On completion of the course students would be able to

**CO 1 :. Develop a rural local leadership**

**CO. 2 : . Awareness of the basic governing system as well as development measures.**

**CO 3. : It will provide knowledge of Three tier system of Panchayati Raj in Maharashtra state**

**CO. 4 ; . Understand the role of Panchyat Raj Institutes as the main instrument of State to achieve its Rural developmental goal**

**B. A.II Year**

**Semester : III rd**

**Paper No. I SEC- E-Administration**

On completion of the course students would be able to

**CO 1 ; The course will help to the students learn about the basic elements of E -Administration.**

**CO 2 : . It will provide knowledge of E-devices in Public Administration.**

**CO 3 ; . Awareness of the basic E- administrative system as well as various issues in E-administration**

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**B. A.III Year Public Administration**

**Semester : V**

**Paper no. IX : Indian Administrative Thinkers**

On completion of the course students would be able to

**CO 1 ; Basic Knowledge of various Indian Administrative Thoughts.**

**CO 2 : The approaches of study of Rural Development.**

**CO 3; To Understand the Administrative system of period of Chhatrapati Shivaji Maharaj.**

**CO 4 ; The students will be channelized to learn and understand**

various theories put forth by Indian administrative thinkers regarding public administration.

**CO 5 ;** Through the narratives described in the course students will be made acquainted with ancient theories advocated by administrative thinkers like Kautilya about good governance and his views about eradication of corruption.

### **B. A.III Year Public Administration**

**Semester : V**

#### **Paper No. X : Indian Administration**

**After studying the course students will have a capacity to understand**

**CO 1 :** The Content of the course will enable the students to prepare themselves for various competitive examinations such as U.P.S.C.,M.P.S.C. and other competitive examinations.

**CO 2 :** The students will learn and try to understand the functioning of Indian Administrative System. Due to the course the students will be understand the role of administration in Nation development.

**CO 3 :** To Understand the Administrative system of India

**CO 4 :** To identify various silent features of Indian Administration

**CO 5 :** To introduce the Historical background of Indian Administration .

### **B. A.III Year Public Administration**

**Semester : V**

#### **Skill enhancement course Paper No. :SECPA-III -**

#### **Disaster Management**

**The course will teach the students the utility of the disaster**

**Co 1;** The course will teach the students the utility of the disaster

**Co 2 :** To understand the role of various factors in Disaster Management.

<b>Paper No. I</b>	Po1	Po2	Po3	Po4	Po5	Po6	Po7	Po8	Po9	Po10
Co1	*									
Co2										
Co3										
CO4	*									
<b>Paper No. II</b>										
Co1							*			
Co2							*			
Co3				*						
Co4				*						
<b>Paper No. V</b>										
Co1				*						
Co2				*						
Co3										
Co4										
<b>Paper No. VI</b>										
Co1									*	
Co2	*								*	
Co3	*									
<b>Paper No. IX</b>										
Co1						*				
CO2						*				
CO3						*				
CO4										*
<b>Paper No. X</b>										
Co1	*									
CO2	*									
Co3						*				

**B.A. First Year**

**Semester – II**

**Administrative Organization and Its Principles : Paper No. – III**

After studying the course students will have a capacity to understand

**CO 1** ; Basic Knowledge of administrative Organization and its principles

**CO. 2** : To provide knowledge of the Functions and qualities of chief executive

**CO 3** ; To understand the importance of public relations in administration.

**B.A. First Year**

**Semester – II**

**Administrative System of Maharashtra State Paper No. IV**

After studying the course students will have a capacity to understand

**CO 1** ; To Understand the Role of Chief Minister and State Secretariat in Maharashtra state.

**CO2** ; To understand Structure and function of State Legislature

**CO : 3** To provide knowledge of the state government and Administration

**B.A. II Year**

**Semester – IV**

**FINANCIAL ADMINISTRATION –VII**

After studying the course students will have a capacity to understand

**CO 1** : . Awareness of the basic financial system as well as development measures.

**CO 2.**: Explain the importance of Budget and Financial Administration.

**CO 3** : . Analyse the various issues related to Indian Budget

**. CO 4** : . Understand the role of Finance Administration as the main source of development.

**B.A. II Year**

**Semester – IV**

**Urban Local Government -VIII**

On completion of the course students would be able to

**CO 1.:** It help the students Conceptualize about the developmental process as nations develop cities grow, and how planning is done & implemented in a bottom – to- top approach.

**CO 2 ;** . Awareness of the basic governing system ( Urban) as well as development measures.

**CO 3 ;** . Exhibit the efforts for urban development in Maharashtra

**B.A. Second Year**

**Semester – IV**

**Skill Enhancement Course**

**Administrative Skill Paper No: II**

On completion of the course students would be able to

**CO 1 ;** The course will aid the students to develop their personality..

**CO 2 ;** It will introduce them about the functioning of the Administrator in Public Administration.

**CO 3 :** It will make the students aware of the various issues in Public Administration

**B.A. Third Year**

**Sem. – VI**

**Discipline Specific Elective**

**Paper No XI :-**

**Western Administrative Thinker**

After studying the course students will have a capacity to understand

**CO 1 :** To provide basic Knowledge of administrative theories.

**CO 2 :** To Understand the western Administrative theory.

**CO 3 :** To Familiarize the students with basic Knowledge of modern administrative thoughts.

**B.A. Third Year**

**Semester – VI**

**Discipline Generic Elective**

**Paper No XII**

**Indian Constitution & Administration-**

**CO1** : To Understand the formation of Indian Constitution

**CO 2** : To identify the Role of various Constitutional & Other National Bodies.

**CO 3** : To introduce the fundamental Rights and Duties of Citizen .

**B.A. Third Year**

**Semester – VI**

**Skill Enhancement Course**

**Paper No : IV**

**Administration of Non-Government Organization**

**The purpose of the course is to make the students to analyze the work of NGOs and to inspire them to undertake such project according to his potential and skills.**

**CO1** : To Provides Knowledge of Non Government Organization and their Administration.

**CO 2** : To understand the work of N.G.Os in Nation building.

**CO3** : The ability of Students to understand the Non Government organization and its works.



<b>Paper No. III</b>	Po1	Po2	Po3	Po4	Po5	Po6	Po7	Po8	Po9	Po10
Co1										
Co2		*								
Co3	*	*								
<b>Paper No. IV</b>										
Co1	*									
Co2	*									
Co3	*									
<b>Paper No. VII</b>										
Co1										*
Co2									*	
Co3					*					
Co4					*					
<b>Paper No. VIII</b>										
Co1						*				
Co2	*									
Co3									*	
<b>Paper No. XI</b>										
Co1			*			*				
Co2			*					*		
CO3			*			*				
<b>Paper No. XII</b>										
Co1	*									
CO2										
CO3					*					